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**POSITION  
Director of Worship Ministries/Worship Leader**  
**Supervisor:**Reports to the Lead Pastor/Elder Team

**SUMMARY**

The Dir. of Worship Ministries will arrange music, schedule volunteers, and lead congregational worship music on a weekly basis. The Dir. of Worship Ministries will report to the Lead pastor and will also work with other staff/elders in planning the musical lineup.

**QUALIFICATIONS**

* Believer: A born-again believer in Jesus Christ.
* Must maintain an active walk with Christ by being in the Word daily.
* Member: Must pursue church membership.
* Character: Must seek to be humble, demonstrate servant leadership and willingness to work hard at completing assigned tasks.
* Team-Minded: Willing to cooperate work in cooperation with elders, deacons, ministry leaders, and volunteers in all facets of church life.

**SUPERVISORY RESPONSIBILITIES**

* Interviews potential new music volunteers for musical proficiency.
* Integrates new music volunteers into worship services.
* Oversees the weekly workflow of the band and vocalists on the Planning Center platform. Maintains and publishes a volunteer rotation schedule for band, vocalists, and offertories.
* Provides and receives constructive and timely performance evaluations for musical services.

**DUTIES/RESPONSIBILITIES**

* Arrange chord sheets and lyrics for band and vocalists.
* Pick song arrangements and music keys that are congregationally friendly.
* Arrange lyric slides on ProPresenter for congregational use during worship services.
* Lead the congregation in singing worship music for Sunday services.
* Interface with Audio/Visual Tech staff to oversee audio mixing and production.
* Expected to disciple others within the church.

**REQUIRED SKILLS/ABILITIES**

* Excellent musical skills
* Excellent verbal and written communication skills.
* Strong organizational skills and attention to detail.
* Strong supervisory and leadership skills.
* Working knowledge of music theory and arrangement techniques.
* Working knowledge of audio production in live music performance settings.

**EDUCATION/EXPERIENCE**

* Basic musical education (lessons or self-taught) required.
* Ability to lead from either keys, bass or guitar while singing.
* At least two years leading music for worship services preferred.